

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Resources and Leisure – Councillor Barnes-Andrews
- Cabinet Member for Education and Change – Councillor Jeffery
- Cabinet Member for Children's Safeguarding – Councillor Chaloner
- Cabinet Member for Communities – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Implementing the Council Strategy 2014-2017: Transformation Programme Update	10 February 2015	Education and Change Portfolio
Future of Day Services in Southampton	9 December 2014	Health and Adult Social Care Portfolio
Future of the respite service for adults with learning disabilities	9 December 2014	Health and Adult Social Care Portfolio
Future of Woodside Lodge residential care home	9 December 2014	Health and Adult Social Care Portfolio
Southampton Local Plan for the Better Care Fund	20 January 2015	Health and Adult Social Care Portfolio
Response to the Health Overview and Scrutiny Panel Inquiry Recommendations on the Impact of Homelessness on the Health of Single People	20 January 2015	Health and Adult Social Care Portfolio
*Domiciliary Care Recommissioning	20 January 2015	Health and Adult Social Care Portfolio
Townhill Park Regeneration- scheme approval to demolish properties in Phase 1 and other matters	16 December 2014	Housing and Sustainability Portfolio
Redevelopment of Supported Housing Block at 536 - 550 Wimpson Lane, Maybush	20 January 2015	Housing and Sustainability Portfolio
Housing Revenue Account Budget Report and Business Plan	10 February 2015 11 February 2015	Housing and Sustainability Portfolio
Changes to existing Revenue and Capital Budgets	16 December 2014	Resources and Leisure Portfolio
Changes to existing Revenue and Capital Budgets	20 January 2015	Resources and Leisure Portfolio
Grants to voluntary organisations 2015 to 2019	17 March 2015	Resources and Leisure Portfolio
General Fund Revenue Budget 2015/16 to 2017/18	10 February 2015 11 February 2015	Resources and Leisure Portfolio
THE GENERAL FUND CAPITAL PROGRAMME 2014/15 TO 2017/18	10 February 2015 11 February 2015	Resources and Leisure Portfolio

Council Tax Base 2015/16	30 January 2015	Officer Key Decision
Corporate Insurance Programme	6 February 2015	Corporate Services Directorate

CHILDREN'S SAFEGUARDING PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

COMMUNITIES PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

EDUCATION AND CHANGE PORTFOLIO

Title	Implementing the Council Strategy 2014-2017: Transformation Programme Update
Details	To consider the report of the Cabinet Member for Education and Change and the Cabinet Member for Resources and Leisure detailing the progress made in implementing the transformation programme.
Decision Maker	Cabinet
Decision Expected	10 February 2015
Date Added to the Plan	10 September 2014
Main Consultees	Cabinet Members, Directorates, Democratic Services, Property and Finance
Consultation Method	Meetings, workshops and emails
Head of Service	Assistant Chief Executive
Author	Claire Corbett claire.corbett@southampton.gov.uk Tel: 023 8083 7506
Background Material Available	Implementing the Council Strategy 2014-2017: Transformation Programme Update
Public Comments may be sent to	Adrian Richardson adrian.richardson@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Date amended to 10th February 2015 to enable the Cabinet to consider the recommendations for a new business model and final budget proposals at the same time.
Updates	

ENVIRONMENT AND TRANSPORT PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

HEALTH AND ADULT SOCIAL CARE PORTFOLIO

Title	Future of Day Services in Southampton
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing recommendations for the future of Day Services in Southampton, taking into account the outcome of the statutory consultation.
Decision Maker	Cabinet
Decision Expected	9 December 2014
Date Added to the Plan	5 November 2014
Main Consultees	Southampton City Council's Democratic, Legal, Finance and Property service departments; Integrated Commissioning Unit; individuals using Day Services(where appropriate), their relatives and carers; general public; council partners and care providers; Councillors; the council's Overview and Scrutiny Management Committee; carers' groups (including Carers in Southampton and Carers Together); Mencap Southampton; Solent MIND for better mental health; SPECTRUM CIL; Consult and Challenge; Healthwatch Southampton
Consultation Method	Cabinet authorised a full public consultation on 15 July 2014, which opened on 24 July 2014 and closes on 23 October 2014. This has included a minimum of six meetings and drop-in sessions at each Day Service centre for individuals using Day Services (where appropriate), their relatives and carers and two public meetings at the Civic Centre. Separate meetings have been held for Councillors and other stakeholders, including the council's partners and providers. Independent advocates have been commissioned to obtain the views of the individuals using Day Services, where appropriate. Co-production meetings and working groups have been running concurrently with the consultation and the findings from this work will also inform the recommendations contained in the report.
Head of Service	Director, People
Author	Stephanie Ramsey

stephanie.ramsey@southampton.gov.uk

Background Material Available Adult Social Care Provider Services (Cabinet report seeking approval for consultation) 15 July 2014
Future of Day Services in Southampton

Public Comments may be sent to Paul Juan, Adult Services, Southampton City Council, Herbert Collins House, 5 Northleigh Corner, Wide Lane, Southampton, SO18 2HR or by email to paul.juan@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Future of the respite service for adults with learning disabilities
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing recommendations for the future of the respite service for adults with learning disabilities, taking into account the outcome of the statutory consultation.
Decision Maker	Cabinet
Decision Expected	9 December 2014
Date Added to the Plan	5 November 2014
Main Consultees	Southampton City Council's Democratic, Legal, Finance and Property service departments; Integrated Commissioning Unit; individuals using the respite service (where appropriate), their relatives and carers; general public; council partners and care providers; Councillors; the council's Overview and Scrutiny Management Committee; carers' groups (including Carers in Southampton and Carers Together); Mencap Southampton; SPECTRUM CIL; Consult and Challenge; Healthwatch Southampton
Consultation Method	Cabinet authorised a full public consultation on 15 July 2014, which opened on 24 July 2014 and closes on 23 October 2014. This has included six meetings and drop-in sessions at Kentish Road respite centre for relatives and carers and two public meetings at the Civic Centre. Separate meetings have been held for Councillors and other stakeholders, including the council's partners and providers. Independent advocates have been commissioned to obtain the views of the individuals using the respite service, where appropriate. Co-production meetings and working groups have been running concurrently with the consultation and the findings from this work will also inform the recommendations contained in the report.
Head of Service	Director, People
Author	Stephanie Ramsey

stephanie.ramsey@southampton.gov.uk

Background Material Available Adult Social Care Provider Services (Cabinet report seeking approval for consultation) 15 July 2014
Future of the respite service for adults with learning disabilities

Public Comments may be sent to Paul Juan, Adult Services, Southampton City Council, Herbert Collins House, 5 Northleigh Corner, Wide Lane, Southampton, SO18 2HR or by email to paul.juan@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Future of Woodside Lodge residential care home
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing recommendations for the future of Woodside Lodge residential care home, taking into account the outcome of the statutory consultation.
Decision Maker	Cabinet
Decision Expected	9 December 2014
Date Added to the Plan	5 November 2014
Main Consultees	Southampton City Council's Democratic, Legal, Finance and Property service departments; Integrated Commissioning Unit; Woodside Lodge residents (where appropriate), their relatives and carers; general public; council partners and care providers; Councillors; the council's Overview and Scrutiny Management Committee; carers' groups (including Carers in Southampton and Carers Together); SPECTRUM CIL; Consult and Challenge; Healthwatch Southampton
Consultation Method	Cabinet authorised a full public consultation on 15 July 2014, which opened on 24 July 2014 and closes on 23 October 2014. This has included six meetings and drop-in sessions for relatives and carers at Woodside Lodge and two public meetings at the Civic Centre. Separate meetings have been held for Councillors and other stakeholders, including the council's partners and providers. Independent advocates have been commissioned to obtain the views of the residents of Woodside Lodge, where appropriate.
Head of Service	Director, People
Author	Helen Woodland helen.woodland@southampton.gov.uk Tel: 023 8083 4856
Background Material Available	Adult Social Care Provider Services (report to

Cabinet seeking authorisation for consultation)
approved on 15 July 2014
Future of Woodside Lodge residential care home

Public Comments may be sent
to

Paul Juan, Adult Services, Southampton City
Council, Herbert Collins House, 5 Northleigh Corner,
Wide Lane, Southampton, SO18 2HR or by email to
paul.juan@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

Title	Southampton Local Plan for the Better Care Fund
Details	To consider the report of the Cabinet Member for Health and Adult Social Care, in association with Cabinet Members for Education and Change , Children's Safeguarding and Housing and Sustainability, seeking approval of the Southampton local plan for the Better Care Fund (formally known as Integration Transformation Fund), which outlines Southampton's out of hospital strategy, ensuring seamless, safe, sustainable care, designed with and around local people and communities.
Decision Maker	Cabinet
Decision Expected	20 January 2015
Date Added to the Plan	5 February 2014
Main Consultees	<p>Consultees:</p> <p>Health and Wellbeing Board Health and Social Care Staff from Southampton City Council, Solent NHS Trust, Southern Health Foundation Trust, University Hospital Trust, Southampton City CCG Voluntary Sector Carers and service user groups All Local Councillors Healthwatch HOSP Local Medical Committee</p>
Consultation Method	Workshops, Focus Groups and Briefing Sessions
Head of Service	Stephanie Ramsey, Director, People
Author	<p>Donna Chapman Joint Commissioning Manager donna.chapman@southamptoncityccg.nhs.uk</p>

Background Material Available

Public Comments may be sent to

Donna Chapman
Associate Director - System Redesign
Integrated Commissioning Unit
Oakley Road, Millbrook
email :
donna.chapman@southamptoncityccg.nhs.uk

Slippage/Variations/Reason for Withdrawal

Decision moved from 18th March to 15th July to allow time for more detailed analytical work and financial modelling to be undertaken.
Decision slipped from 15th July to 18th November 2014 as approval is still required to move forward nationally. The national timescales have slipped and we are still awaiting details of what is required.
Decision slipped from 18th November 2014 to 20th January 2015 as national changes to the Better Care submission dates have impacted on other related work including the pooled fund development.

Updates

Title	Response to the Health Overview and Scrutiny Panel Inquiry Recommendations on the Impact of Homelessness on the Health of Single People
Details	To consider the report of the Cabinet Member for Health and Adult Social Care in consultation with the Cabinet Member for Housing and Sustainability detailing the responses to the Scrutiny Inquiry recommendations relating to the "Impact of Homelessness on the Health of Single People".
Decision Maker	Cabinet
Decision Expected	20 January 2015
Date Added to the Plan	5 December 2014
Main Consultees	The relevant cabinet members, officers in key council departments. The witnesses to the inquiry have also been invited to respond to the recommendations.
Consultation Method	Briefings, meetings, correspondence and telephone calls
Head of Service	Director, People
Author	Liz Slater liz.slater@southampton.gov.uk Tel: 0238083
Background Material Available	Response to the Health Overview and Scrutiny Panel Inquiry Recommendations on the Impact of Homelessness on the Health of Single People
Public Comments may be sent to	liz.slater@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	*Domiciliary Care Recommissioning
Details	To consider the report of the Cabinet Member for Health and Adult Social Care seeking approval to award potential providers on the Framework Agreement for Domiciliary Care Services, as soon as possible after shortlisting, in order to implement the contract.
Decision Maker	Cabinet
Decision Expected	20 January 2015
Date Added to the Plan	5 November 2014
Main Consultees	Relevant officers and Cabinet Members.
Consultation Method	Briefings, meetings.
Head of Service	Director, People
Author	Kate Dench Joint Commissioning Manager for Learning Disability kate.dench@southampton.gov.uk Tel: 023 8083 4787
Background Material Available	Domiciliary Care Recommissioning
Public Comments may be sent to	Kate Dench domiciliary.care@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HOUSING AND SUSTAINABILITY PORTFOLIO

Title	Townhill Park Regeneration- scheme approval to demolish properties in Phase 1 and other matters
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking approval to demolish properties in Phase 1, submit a planning application for the whole scheme, accept the offer of grant on affordable units in Phase 1 from the Housing and Communities Agency and to receive feedback from consultation carried out with local residents in September 2014 about the regeneration plans.
Decision Maker	Cabinet
Decision Expected	16 December 2014
Date Added to the Plan	5 November 2014
Main Consultees	Cabinet Member and Officers in Key Council Departments
Consultation Method	Briefings and e-mails
Head of Service	Director, Place
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration- scheme approval to demolish properties in Phase 1 and other matters
Public Comments may be sent to	Sue Jones Estate Regeneration Project Manager sue.jones@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Redevelopment of Supported Housing Block at 536 - 550 Wimpson Lane, Maybush
Details	<p>To consider the report of the Cabinet Member for Housing and Sustainability seeking approval to re-house residents of 536 - 550 Wimpson Lane.</p> <p>536 - 550 Wimpson Lane is a block of eight flats for over 50's in Maybush that has significant disrepair issues. As a result a proposal is to be brought forward to re-house the residents in more appropriate accommodation and to then close and redevelop the scheme under the Estate Regeneration Programme. Consultation has taken place with the residents who are keen to seek a swift decision to remove any uncertainty about the future of their homes.</p>
Decision Maker	Cabinet
Decision Expected	20 January 2015
Date Added to the Plan	4 August 2014
Main Consultees	Emails/meetings with relevant officers in Legal, Finance, Property Services, Housing and Ward Councillors.
Consultation Method	Individual meetings have taken place with residents affected. Consultation events for with wider community, letters and emails. This will be supported by consultation within the Council.
Head of Service	Director, People
Author	<p>Jane Windebank</p> <p>jane.windebank@southampton.gov.uk Tel: 023 8091 7899</p>
Background Material Available	Redevelopment of Supported Housing Block at 536 - 550 Wimpson Lane, Maybush
Public Comments may be sent to	Jane Windebank Southampton City Council, Civic Centre,

Southampton, SO 14 7LY

Tel: 023 8091 7899

Email: jane.windebank@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

This decision has been slipped to 20th January
2015 due to a delay in receiving financial appraisal of
the scheme.

Updates

Title	Housing Revenue Account Budget Report and Business Plan
Details	<p>To consider the report of the Cabinet Member for Housing and Sustainability seeking approval for the Housing Revenue Account budget proposals and long term business plan to be recommended to the budget setting Council meeting on 11 February 2015 including:</p> <ul style="list-style-type: none"> • the proposed 2015/16 Housing Revenue Account (HRA) estimates for all of the day to day services provided to Council tenants in the city, together with proposed rent, service charge and other charges levels for 2015/16, • the HRA capital programme for the period to 2019/20, which updates the programme approved by Council on 17 September 2014 and • the 30 year long term HRA business plan covering capital and revenue projections under the HRA selffinancing system.
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	<p>10 February 2015</p> <p>11 February 2015</p>
Date Added to the Plan	5 December 2014
Main Consultees	Officers from Legal, Finance, Property and Human Resources departments, tenants, the Council Management Team and relevant Cabinet Members
Consultation Method	Emails, letters & meetings
Head of Service	Chief Financial Officer
Author	<p>Alan Denford</p> <p>alan.denford@southampton.gov.uk</p>

Background Material Available Housing Revenue Account Budget Report and
Business Plan
Housing Revenue Account Budget Report and
Business Plan

Public Comments may be sent to Alan Denford Finance Manager Email
:alan.denford@southampton.gov.uk Tel: 023 8083
3159

Slippage/Variations/Reason
for Withdrawal

Updates

LEADER OF THE COUNCIL

RESOURCES AND LEISURE PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets. This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	16 December 2014
Date Added to the Plan	5 November 2014
Main Consultees	Relevant Cabinet members and officers in key departments.
Consultation Method	Briefings and meetings
Head of Service	Chief Financial Officer
Author	Andy Lowe Chief Financial Officer andrew.lowe@southampton.gov.uk Tel: 023 8083 2049
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	This item will stay on the Forward Plan until required.
Updates	

Title	Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required</p>
Decision Maker	Cabinet
Decision Expected	20 January 2015
Date Added to the Plan	5 December 2014
Main Consultees	
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	<p>Andy Lowe, Mel Creighton Chief Financial Officer, Deputy Chief Financial Officer andrew.lowe@southampton.gov.uk, Mel.creighton@southampton.gov.uk Tel: 023 8083 2049,</p>
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Grants to voluntary organisations 2015 to 2019
Details	To consider the report of the Cabinet Member for Resources and Leisure on recommendations for the process of allocating the grants to voluntary organisations budget to March 2019 (subject to annual Budget setting).
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	5 December 2014
Main Consultees	Voluntary and community groups
Consultation Method	Online consultation, emails
Head of Service	Assistant Chief Executive
Author	Denise Edghill Head of Skills and Regeneration denise.edghill@southampton.gov.uk
Background Material Available	Grants to voluntary organisations 2015 to 2019
Public Comments may be sent to	Joanne Hughes, Regeneration Officer (Grants) grants@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	General Fund Revenue Budget 2015/16 to 2017/18
Details	To consider the report of the Cabinet Member for Resources seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2015/16 to 2017/18 and to outline the main issues that need to be addressed in considering the Cabinet's budget and council tax proposals to Council on 11 February 2015. PROPOSAL
Decision Maker	Cabinet Council
Decision Expected	10 February 2015 11 February 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant Cabinet Members, the Council Management Team (CMT), voluntary organisations, partnerships with key City Agencies (e.g. the Police, CCG etc) and other key stakeholders, including staff and the Trade Unions members of the public and business representatives.
Consultation Method	E-mails, letters, online feedback, meetings and public consultation.
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	General Fund Revenue Budget 2015/16 to 2017/18
Public Comments may be sent	Mel Creighton Deputy Chief Financial Officer email:

to

Mel.Creighton@southampton.gov.uk tel no; 02380
834897

Slippage/Variations/Reason
for Withdrawal

Updates

Title	THE GENERAL FUND CAPITAL PROGRAMME 2014/15 TO 2017/18
Details	The purpose of this report is to inform Council of any major changes in the overall General Fund Capital Programme since it was last reported on 17 September 2014. This report also outlines the way in which the revised programme has been funded, reflecting the changes in availability and usage of capital resources.
Decision Maker	Cabinet Council
Decision Expected	10 February 2015 11 February 2015
Date Added to the Plan	5 December 2014
Main Consultees	Officers from Legal, Finance, Property and Human Resources departments, the Council Management Team and relevant Cabinet Members
Consultation Method	Emails, meetings and briefings
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	THE GENERAL FUND CAPITAL PROGRAMME 2014/15 TO 2017/18
Public Comments may be sent to	Mel Creighton Deputy CFO Email :mel.creighton@southampton.gov.uk Tel: 023 8083 4897
Slippage/Variations/Reason for Withdrawal	
Updates	

**CORPORATE SERVICES
DIRECTORATE**

Title	Council Tax Base 2015/16
Details	To consider the report of the Deputy Chief Finance Officer detailing the Council Tax Base for 2015/16
Decision Maker	Chief Financial Officer
Decision Expected	30 January 2015
Date Added to the Plan	
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	Council Tax Base 2015/16
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Corporate Insurance Programme
Details	<p>To consider a report of the Risk and Assurance Manger detailing considerations relating to the placement of the Council's Corporate Insurance Programme in line with powers set out in the Council's Officer Scheme of Delegation and the Council's Financial Procedure Rules.</p> <p>Decision on placement of the Council's Corporate Insurance Programme which needs to be in place on 1st April 2015. The previous programme, which was entered into on 1st April 2010 is due to expire on the 31st March 2015.</p>
Decision Maker	Chief Financial Officer
Decision Expected	6 February 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant officers in key Council departments and the Cabinet Member
Consultation Method	<p>Consultation meetings held with Chief Financial Officer and Deputy Chief Financial Officer. Consultation meetings have also taken place with the councils appointed insurance broker. The Cabinet Member for Resources and Leisure was formally briefed on 26th November 2014</p>
Head of Service	Chief Financial Officer
Author	<p>Peter Rogers Risk and Assurance Manager peter.rogers@southampton.gov.uk Tel: 023 8083 2835</p>
Background Material Available	Corporate Insurance Programme
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	

Updates

Officer Scheme of Delegation:

2.4 CHIEF FINANCIAL OFFICER

The Chief Financial Officer is responsible for the purposes of Section 151 Local Government Act 1972 for the Council's Financial Affairs.

2.4.38 To review annually or at such other periods as is considered necessary all risks and insurances following consultation with appropriate Heads of Service, and make arrangements and agree terms with insurers for those risks considered to be economic to transfer to the Council's insurers.

Financial Procedure Rules:

C: RISK MANAGEMENT AND CONTROL OF RESOURCES

Risk Management

Responsibilities of the CFO

C.5 To advise the Cabinet on proper insurance cover where appropriate, and effect corporate insurance cover, through external insurance and internal funding.

PEOPLE DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**

PLACE DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**